

**School Readiness Board Members on Call**

Tracy Gruber  
Steve Crandall  
Jennifer Throndsen  
Jim Sorenson

- Tracy Gruber provided an update to the Board on the status of the High Quality School Readiness Initiative. She noted that:
  - Legislation (HB380) passed in the 2018 state legislature moved the administration of these programs to Department of Workforce Services (DWS), Office of Child Care (OCC).
  - Emma Moench transitioned to DWS and will continue overseeing the High Quality School Readiness Contract Quality Grant and Results-Based Contracts.
  - Nune Phillips joined OCC in August as the HQSR Program Manager.
  - At the last meeting, the Board gave approval for OCC to release grant applications for the program intermediary, program evaluators and the Results-Based Contracts.
  - OCC has independently entered into an evaluator agreement with Utah State University and Weber State University. The legislation requires one additional evaluator and OCC is working to secure that individual as quickly as possible. The two contracted evaluators are ready to begin assessments to establish baseline PPVT scores.
  - OCC is also working to finalize the RFGA for a program intermediary for release within the next 3-4 weeks once the contracts have been executed and evaluators begin assessments as those are the priorities at this time.
- Nune Phillips recapped the application timeline and process for the Results-Based Contracts:
  - The RFGA was released in July 2018. OCC received seven applications; two from Local Education Agencies and five from private child care providers.
  - A scoring committee of four members established a minimum score of 57 for a program to be eligible for funding. Six of the applicants scored above the threshold of 57, Park City School District did not and therefore DWS is recommending that they do not receive funding.
  - OCC notified the six programs of their tentative approval, pending final approval from the Board, and it was reiterated that budgets will be carefully reviewed.
  - OCC is currently in the process of reviewing the applicants' budgets as well as the details they provided to determine if the budget appropriately reflects the number of students being served. OCC proposes to adjust the funding as needed, which applicants were informed of in their tentative acceptance letter and in the RFGA.
- The Board discussed the recommended programs and requested additional information on the budgets. The Board requested that they vote on the programs but not finalize the list of grantees until OCC reviews the budgets and recommends adjustments to the budget for final approval.

- A motion was made to agree, without passing a resolution or approval, that the six applicants have been approved as sites and that the Board will reconvene once the budget revisions are finalized to hold a final approval on the locations with their updated budgets.
- OCC will schedule another meeting when it has final budget recommendation for the Board's consideration.